

Margaret "Marney" Best

SENIOR-LEVEL PROJECT MANAGEMENT

Specializing in General & Civil Construction

PROFESSIONAL PROFILE

- ◆ High-performing project-management executive with expertise in directing projects. Strong field management and cost management experience and the ability to manage subcontractors and equipment with the assurance of a safe and quality oriented job site.
- ◆ Offering more than 17 years of success in managing commercial construction projects. Dedicated to ensuring the highest levels of construction quality, maintain full adherence to all deadlines and specifications. Proven ability to create, develop and motivate highly efficient construction project team.
 - ◆ Outstanding ability to direct a team of field engineers for project controls, quality assurance, craft supervision, material expediting, and all other project administration including planning, scheduling, health and safety programs, and purchase agreement administration.
- ◆ Have diversified vast professional experience in the industry. Have managed and worked with million dollars complex competitive challenge projects and have implemented them successfully with efficiency and quality. Have expertise in project cost estimation, negotiations for projects at various levels, up to date knowledge about various government and private body regulations, including new ARRA funding requirements (American Recovery and Reinvestment Act).

AREAS OF EXPERTISE

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| ◆ End-to-End Project Management | ◆ Total Quality Management | ◆ Problem Solving |
| ◆ Project Planning/Execution | ◆ Multi-Project Operations | ◆ Decision Making |
| ◆ Excellent Communication Skills | ◆ Expertise with the latest tools and techniques | ◆ Vendor Management |
| ◆ Effective budgeting and cost management | ◆ Leadership Development and Training | ◆ Well versed with the usage of computer and Microsoft office tools, Internet and email. |
| ◆ Process Design | ◆ Negotiation, Persuasion, and Communication | ◆ Microsoft Project Manager Pro |
| ◆ Effective quality checking of final deliveries. | | |

PROFESSIONAL EXPERIENCE

Senior Project Manager, Pipeline Contractors, Inc., Starke, Florida – November 1995 to Present

- ◆ Direct and organize commercial site development civil construction project for a \$15 Million firm.
- ◆ Oversee all on-site project activity to ensure projects are completed on schedule, within budget and in accordance with engineering design.
- ◆ Perform inspection of construction activities to ensure conformance with approved designs/plans/permits.
- ◆ Coordinate and communicate between field, designers and client.
- ◆ Obtain approval and permits for new jobs.
- ◆ Contract administration and progress billing. Approve sub-contractor and vendor invoices.

- ◆ Ensure that construction plans are in agreement with customer expectations and identify points at which contractual obligations will have been met.
- ◆ Provide ongoing project analysis, communicate project status, and identify and resolve project issues and constraints.
- ◆ Review engineering designs, drawings, blueprints and other related engineering documents to identify potential problems ahead of time and proactively implement solutions.
- ◆ Coordinate proposed changes in design with consultants and construction manager while maintaining schedule and budget.
- ◆ Review, recommend and approve all construction change requests, onsite change requests and pay applications.
- ◆ Obtained fast-track promotion through series of increasingly responsible positions.

KEY PROJECTS AND SELECTED ACCOMPLISHMENTS:

- **Wal-Mart, Starke Florida – \$3,138,000.00**, project included all aspects of civil construction. Earthwork, Water, Sewer, Storm Drainage, Fire Protection, Lift Station, Paving Base, Asphalt Paving, DOT Turn Lane, Striping and Signage. Project was constructed during 3 hurricanes, and approximately 35 rain days and site was ready to turn over to owner on original scheduled completion date with no days added for rain.
- **Regional Training Center Phase I and Phase II, Camp Blanding Florida, \$2,841,000.00**, project work for the Department of Military Affairs. Project included all aspects of civil construction. Earthwork, Water, Sewer Storm Drainage, Fire Protection, Lift Station, Paving Base, Asphalt Paving, Curbs, Seed and Sod, Striping.
- **Keystone Airpark Ten Unit and Four Unit Bulk Hanger with Fire Suppression System, \$1,937,000.00**, project work for Keystone Airpark Authority. Project included the Earthwork, Concrete Slab, Complete Construction of Two (2) Metal Hangers with Electrical, Water, Sewer, Septic System, Storm, Fire Suppression System, including Diesel Fire Pump with housing, Landscape, Paving, Airport Runway Striping.
- **Cypress Point Apartments, Orange Park, Florida – \$2,135,000.00**, project work was with Summit Contractors. Work included full site development for Apartment Complex, including Earthwork, Water, Sewer, Storm, Paving, Curbs, Pavement Markings and Signage.
- **Penney Farms Forestry Station – \$550,000.00**, project work was performed for the Florida Department of Agriculture, Division of Forestry. Work included full site development, complete construction of New 2,000 SF Administration Office, 6,480 SF Equipment Barn including housing for Forest Rangers and Fire Equipment Storage.